

Student Name: _____ Business: State Medical Examiner

Transferable Job Skills: *A number of workplace skills are necessary in all career fields. These skills (listed below) should be observed and practiced at all student internship sites. Mentors will evaluate interns on transferable job skills each term.*

- Work Habits and Attitudes
- Technical Skills
- Thinking and Problem Solving Skills
- Communication Competencies
- Interpersonal Effectiveness
- Quality of Work Accomplished
- Dependability & Punctuality
- Appearance and Grooming

Specific Job Skills: *This list is designed to help you learn important skills during your internship period. The column on the left will designate various procedures used in your internship. Each time you observe or participate in a procedure, record the date.*

PROCEDURE OR SKILL	DATE OBSERVED	DATE PARTICIPATED
Take body fluids:		
Blood		
Urine		
Gall		
Gastric		
Vitreous humor		
Weigh and document:		
Heart		
Brain		
Liver		
Kidney		
Other organs		
Color code case: (suicide, murder, accident, unknown)		
Record possessions		
Label containers		

Supervisor Signature _____

Date _____

PROCEDURE OR SKILL	DATE OBSERVED	DATE PARTICIPATED
Move bodies		
Clean up		
Remove clothes		
Document personal marks, tattoos, moles, scratches, etc.		
Take identification pictures		
Take finger prints		
Help analyze cause of death		
Go through anatomical structure		
Notice variations between individuals		
Review their procedures		